



गति शक्ति विश्वविद्यालय

GATI SHAKTI VISHWAVIDYALAYA

(A Central University under the Ministry of Railways, Government of India)

लालबाग, वडोदरा, गुजरात / Lalbaug, Vadodara, Gujarat 390004

Local Enquiry Letter (to Vendors)
2026-27/GSV/ADM/SPS/LPC/05 dated 25.06.2026

Dear Sir/ Madam,

Sealed quotations are invited for providing audio-visual, internet and event technology services for a University event as per the specifications given in Para 3.

- The best rates in a sealed quotation is to be submitted** super scribed with: “Quotation for audio-visual, internet and event technology for University event” to the address below:
Stores & Purchase Section,
Gati Shakti Vishwavidyalaya (GSV),
Lalbaug, Vadodara,
Gujarat-390004
- Subject:** Invitation for Quotation – “Quotation for audio-visual, internet and event technology for University event”
- Item Details:**

Sr. No.	Item Description	No. of Days
1	LED Video Wall Setup with Riser Structure LED Video Wall backdrop measuring approximately 40 ft × 12 ft (P2 Pixel Pitch) to ensure clear visibility and an enhanced visual experience for the audience. Scope of Work: <ul style="list-style-type: none">Supply, installation, testing, and commissioning of the LED Video Wall with suitable riser/truss structure.Professional video switching system for seamless display of presentations, live camera feeds, and multimedia content.Provision of two (02) Dais LED displays/TVs integrated with the main display system for monitoring and presentation support.Integration of projector feeds and other video input sources, as required.Complete cabling, signal distribution, and on-site technical support throughout the event.	2
2	Internet with Backup with Switchover facility Provision of dedicated high-speed internet connectivity with an automatic failover/switchover mechanism to ensure uninterrupted network services during the event.	2
3	Professional Audio System A comprehensive Professional Audio System shall be arranged to ensure clear, balanced, and high-quality sound reinforcement throughout the event. Scope of Work:	2

I agree with terms and conditions as mentioned in this enquiry
Stamp and Signature of Vendor



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	<ul style="list-style-type: none">• Supply, installation, testing, and operation of a Line Array / Professional PA Sound System suitable for the venue size.• Provision of all required audio equipment, including wired and wireless microphones, podium microphones, lapel microphones, handheld microphones, monitor speakers, amplifiers, and associated accessories.• Deployment and operation of a professional digital audio mixer managed by skilled sound technician.• Continuous monitoring and optimization of audio levels to ensure stable, distortion-free, and high-quality sound throughout the event.• Complete cabling, signal distribution, and technical support during rehearsals and the main event.	
4	DG set with Diesel for Audio-Video Console (LED Screen & Sound) Dedicated power backup through DG Set for LED wall, audio systems, video switching equipment, and related AV infrastructure and Necessary cabling and distribution arrangements.	1
5	<p>1. Multi-Camera Videography Coverage with required necessary accessories Provision of comprehensive multi-camera videography services using four professional cameras along with all necessary accessories and support equipment. The setup shall ensure complete coverage of the event, including stage proceedings, dignitaries, audience interactions, and key moments, operated by experienced technical personnel.</p> <p>2. Video Switching Console and Technical Infrastructure Deployment of a professional video mixer/switching console and associated technical equipment for seamless switching between multiple camera feeds and display sources. The arrangement shall include synchronized audio-visual integration, real-time production management, and continuous technical monitoring to ensure smooth and uninterrupted event coverage.</p> <p>3. Dry Run and Pre-Event Setup Comprehensive pre-event preparation, including installation, configuration, and testing of all equipment. A full dry run/rehearsal shall be conducted to verify system performance, signal integrity, audio-video synchronization, and operational readiness. Necessary adjustments and final checks shall be completed prior to the commencement of the live event.</p> <p>4. Live Telecast and Web Streaming Live broadcast of the event on YouTube channel Real-time production support for uninterrupted streaming. Monitoring of stream quality during the entire event.</p> <p>5. Event Recording and Footage Delivery Complete recording of the event in high-definition (HD) / 4K resolution, covering all important proceedings, speeches, award presentations, performances, and other significant moments.</p>	2

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	The final recorded footage, along with relevant digital media files, shall be delivered in a suitable format for archival and future reference.	
6	Photography Coverage: professional photography services for University event, ensuring comprehensive coverage of all significant events and moments through a dedicated team of four (04) professional photographers. Event Coverage Includes: Coverage of guest arrivals, candid interactions, and memorable moments. Group photographs of graduates, faculty members, and family members. Stage photography during speeches, degree conferral, and audience reactions. Individual portrait shots of graduates receiving their degrees.	2

4. Terms & Conditions:

- a) Rates should be inclusive of all taxes, packing, labour, transportation, etc.
The details of the event are mentioned below:
Venue: Pt Deendayal Upadhyay Nagar Gruh, Vadodara
Service required on: 16 July 2026 and 17 July 2026
- b) The services shall be provided on the scheduled dates as mentioned above.
- c) Payment: Within 15-30 days after satisfactory completion of the event and submission of invoice.
- d) Validity of quotation: Minimum 45 days.
- e) Vendor must provide GST details, email and phone number.
- f) GSV reserves the right to accept or reject any or all quotations without assigning any reason.
- g) In case of unsatisfactory service, LD @ 0.5% per week (or part thereof) shall be levied, subject to maximum 10%. Beyond this, the order may be cancelled and risk purchase action may be initiated.
- h) GSV reserves the right to cancel the purchase or reschedule/ postpone the event without any liability.

5. You are requested to submit your quotation on or before Date: 30.06.2026 Time: 12:00 PM.

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